|  |
| --- |
| **POSITION: EXECUTIVE DEAN IN FACULTY OF SCIENCE [ FIVE YEAR FIXED TERM CONTRACT ]**  **Directorate : Deputy Vice-Chancellor: Teaching, Learning and Technology**  **Post Level: 3**  **Ref : 23/79**  **OFO CODE: 134503** |

The University seeks to appoint an Executive Dean in the Faculty of Science on a **5 year fixed -term contract basis**. The Executive Dean is the academic leader and representative of the Faculty and is responsible for its overall strategic management and leadership to transform the academic and research environment in line with the University’s strategic objectives. The Executive Dean will, among other things, coordinate the development of the Faculty strategic plan, manage Faculty finances, and oversee staff performance, recruitment, development and retention.. He/she will be expected to coordinate the marketing and recruitment strategy of the Faculty and maintain the quality of all its activities.

**This position is part of the University’s Institutional Management Committee**

**and will report to the Deputy Vice-Chancellor: Teaching, Learning and Technology**

**Minimum Qualifications:**

* A Doctorate or equivalent qualification in one or more of the following disciplines: Nursing Science, Animal Science, Biomedical Science, Biotechnology, Food Technology, Chemistry, Crop Science, Environmental Health, Water and Earth Science, Horticulture, Mathematics and Stastistics, Nature Conservtion, Phamarceutical Science, Physics and Sport, Rehabilitation and Dental Sciences.

**Minimum Requirements**

* At least five (5) years experience at the HOD, Assistant Dean, Director,or Senior Management level in a University or related environment.
* Applicants should meet the Associate or Full Professor requirements of TUT
* Registration with the HPSCA, SACNAP, SADTC or another relevant professional body and an NRF rating will be an added advantage.

**Critical Performance Areas**

* Demonstrated leadership abilities
* A distinguished record of teaching, scholarship and research excellence
* The ability to articulate, develop and implement a compelling vision for the Faculty
* A track record of developing and maintaining relationships

with business and industry.

* Excellent people and communication skills.
* Experience in financial management and budgeting.

**Enquiries: Prof BJ van Wyk, Email: vanwykb@tut.ac.za**

**Closing Date: 4 August 2023**

|  |  |
| --- | --- |
| **Application Procedures** | |
| To apply, please submit the following together with the completed application form that can be found on the TUT website at [www.tut.ac.za/vacancies](http://www.tut.ac.za/vacancies) to [recruitment12@tut.ac.za](mailto:recruitment12@tut.ac.za) by not later than 04 August 2023 ● A Curriculum Vitae ● Certified copies of all degree certificates. All applications with international qualifications are required to submit a SAQA evaluation certificate ● A detailed motivation regarding your suitability for the position for which you are applying, as well as how you meet each of the stipulated requirements a brief statement setting out your vision for the relevant position ● The names and contact details of 3 work-related referees, one of which should preferably be your current or recent line manager. The University may require further referees. Incomplete applications will not be considered. | Please also note that failure to submit the requested documents/information will result in your application not being considered.  Tshwane University of Technology is an Equal Opportunity and Affirmative Action Employer. All appointments will be made in accordance with the University’s Employment Equity Policy.  Preference will be given to candidates from the designated groups and the University reserves the right, in its sole discretion, not to make an appointment. Applicants may be required to undergo further verification and evaluation. Correspondence will be limited to short–listed candidates only. Applicants who have not been contacted within 30 days of the closing date must consider their applications as unsuccessful |

**NB:** If we have not responded within a month of the closing date, you should regard your application as unsuccessful. Correspondence will be entered into only with short-listed candidates. The university reserves the right not to make an appointment. Candidates will be required to undergo psychometric tests and any other simulation interventions. Candidates are also required to complete the application form for employment. The application form is available on the university’s website, share point and the university’s intranet.