



### CAREER OPPORTUNITY - EXTERNAL

The Namibian Standards Institution (NSI) was established in terms of the Standards Act, 2005 (Act No. 18 of 2005). The primary role of the NSI is to promote Standardisation and Quality Assurance in industry, commerce and the public sector in Namibia, with the aim of improving product quality, industrial efficiency and productivity, and to promote trade, so as to achieve optimum benefits for Namibia.

## **POSITION: SECTION HEAD: SCIENTIFIC AND INDUSTRIAL METROLOGY (D2)**

**Duty Station: Windhoek**

**Primary purpose of position:**

To manage the operations the scientific and industrial metrology section

**Educational requirement:**

BSc in Four (4) Years Bachelor`s Degree in Natural Sciences (Physics Major, Double Major Physics Chemistry or Physics Mathematics), Metrology or engineering (Electrical or Electronic) NQF 7  
Management training (MDP, SMDP, or SMP) would be an added advantage.

**Experience requirement:**

4 years' experience in metrology or related laboratory fields: The experience should be in a laboratory environment implementing ISO 17025 and with the applicant possessing In-depth knowledge of ISO/IEC ISO/IEC 17025 and Accreditation Body Requirements

Drivers License valid two (2) years at time of application

**Skills & knowledge requirement:**

- Knowledge of MS Computer applications
- Advanced supervisory skills
- Quality Management System (incl. Laboratory Management)
- Technical writing and presentation skills
- International Metrology Standards
- Interpersonal skills
- Risk Assessment and Management
- Good interpersonal Communication
- Contextual understanding of laboratory environment
- Planning
- Process management principles
- Critical thinking
- Method selection and interpretation
- Operations management

# POSITION: SECTION HEAD: SCIENTIFIC AND INDUSTRIAL METROLOGY (D2) (Cont.)

## Key Performance Area

- Manage the development and maintenance of national measurement systems
- Manage industrial metrology operations
- Manage the implementation of the laboratory management system
- Health and safety
- Training and sensitising stakeholders on the importance of accurate measurements
- Administration
- Managing staff

Applications should include a detailed Curriculum Vitae, certified copies of qualifications, academic transcripts and copy of identification document or passport and driver's license.

The NSI is an equal opportunity employer and encourages applications from the designated groups e.g. women and persons with disabilities in terms of the Affirmative Action (Employment) Act No. 29 of 1998)

Applicants not meeting the criteria need not to apply.

Only shortlisted candidates will be contacted

Emails and faxes are not accepted

NB: Candidates should ensure that all qualifications are evaluated and verified by the Namibian Qualification Authority.

**The closing date for applications is 14 February 2025.**

Applications can be addressed to:  
Office of the Human Resources Manager  
P.O Box 26364  
Windhoek

Hand Delivered to:  
NSI Head Office  
37 Feld Street,  
Ausspannplatz  
Windhoek

