



VACANCY

Project Manager: 2-3 year Fixed term

Patterson Grade: D Lower

The Office of the Head of the Programme is overall responsible for the conception of and driving the implementation of the strategy for the Namibia Green Hydrogen Programme. It acts as conduit between the line Ministry, the Joint implementation Committee/Green Hydrogen Committee and staff, to inform the achievement of the Programme's priorities. The Environmental Investment Fund of Namibia (EIF) on behalf of the Namibia Green Hydrogen Programme (NGH2P) invites application from suitably qualified and experienced Namibian nationals to apply for this position.

Main Responsibilities:

- Coordinate and lead planning sessions for project development and execution
- Manage staffing and other resource needs to maximize potential for successful execution of projects
- Define project objectives and scope, identifying involvement of internal and external stakeholders
- Conduct risk analysis to reduce unforeseen obstacles and costs
- Create detailed schedule, project parameters, and budget expectations
- Conduct periodic scope, schedule, and cost reviews using industry best practices, to identify needed adjustments
- Provide summarized project plan documentation to departmental managers, clients, and other stakeholders as needed
- Collaborate with and lead teams to deliver results on schedule and within budget limits
- Measure project performance and progress throughout campaign execution
- Manage client and other stakeholder expectations to maintain productive and engaged relationships
- Document project activities, obstacles, costs, and results
- Delegate project activities and duties in accordance with team members' strengths and experience

Qualifications:

Bachelor's Degree in Project Management, Engineering, Environmental Science, Renewable Resources or related. Proficiency in Microsoft suite, **PMP** or Prince II certification as a prerequisite. 7 years' experience in project management, preferably from the renewable resource industries, of which 5 years of this experience should be at specialised/management level. Proven track record of successful management of large scale projects.

A full Terms of Reference outlining the detailed job description and other requirements can be obtained from the EIF website, www.eif.org.na/documents/vacancies or through email request, recruitment@eif.org.na. All applications should comprise of a cover letter, recent CV, certified copies of qualifications and police clearance certificate must be send to recruitment@eif.org.na.

For inquiries, please contact the Human Resources Department at recruitment@EIF.ORG.NA or +264 61431 7730

All applications should be directed to:

Ms. Lizl Timbo

Manager Human Resources

Electronic delivery and queries:

Mr. Jason Dietlik or Mr. Kasale

Tel: +264 61 4317730

E-mail: recruitment@eif.org.na

