



VACANCY

Site Manager

Company Introduction

Alu-Max Namibia, a leading provider of high-quality aluminium products, is seeking a dedicated and experienced professional to join our team. Established in 2006, we specialize in manufacturing and supplying top-tier architectural aluminium solutions, including windows, doors, and custom designs.

Role Purpose

The Site Manager will oversee and manage all on-site activities, ensuring that projects are completed on time, within budget, and to the highest standards of quality and safety. The role requires excellent organizational skills and the ability to coordinate multiple stakeholders effectively.

Key Responsibilities

- Plan, schedule, and oversee daily on-site operations.
- Ensure compliance with project plans, specifications, and timelines.
- Supervise and coordinate the activities of on-site personnel and subcontractors.
- Monitor project progress and address any delays or issues promptly.
- Enforce compliance with health and safety regulations.
- Manage on-site resources, including materials, equipment, and labor.
- Conduct regular site inspections to ensure quality and safety standards are met.
- Maintain accurate records of daily activities, site conditions, and project milestones.
- Liaise with clients, engineers, and architects to ensure alignment on project goals.

Minimum Requirements

- At least 5 years of experience in site management, preferably in aluminium and construction projects.
- Proficiency in reading and interpreting blueprints and technical drawings.
- Strong knowledge of health, safety, and environmental standards.
- Excellent leadership and communication skills.
- Ability to work under pressure and meet strict deadlines.
- Valid Code C1 driver's license.

Additional Requirements

- Namibian citizenship or permanent residence permit.
- Willingness to travel and work extended hours as required.

Applications for the position will only be accepted via the recruitment portal www.jobopportunities.net. Your application should be accompanied by a cover letter, detailed CV, and certified copies of relevant qualifications.

Closing date: 3 February 2025