

## ERONGO REGIONAL COUNCIL

### DIRECTORATE: DEVELOPMENT PLANNING, MONITORING AND EVALUATION DIVISION: REGIONAL PLANNING

<b>Post Designation</b>	:	Development Planner Grade 8
<b>1xPost</b>	:	Swakopmund (Head Office)
<b>Scale of Salary</b>	:	N\$ 238, 825 – N\$ 285, 420
<b>House Allowance</b>	:	N\$ 17, 424.00 per annum
<b>Vehicle Allowance</b>	:	N\$ 10, 512.00 per annum

**Minimum requirements:** An appropriate B. Degree on NQF L7.

#### **Main duties of the job:**

- Compile Project Identification Form (PIFs) and project proposals for the Region.
- Monitor and advise the Consultants and the Council on projects implementation.
- Liaise with National Planning Commission Secretariat and Line Ministries on national policies, objectives, strategies or action plans which impacts on Regional economic development.
- Facilitate the process of identifying economic opportunities and challenges in the region and share with other stakeholders.
- Prepare and submit project progress reports.
- Provide technical input to the formulation of Regional Economic Development Plans.
- Assist in the formulation of the National Development Plans (NDPs).
- Liaise with Geographical Information System Analyst, Town Planner, Statistician and other stakeholders for effective implementation of projects and programmes.
- Assist in the project formulation and implementation of regional economic and social activities.
- Attend Constituency Development Committee, Settlement Development Committee meetings.
- Render secretarial services to the Regional Development Coordinating Committee and Regional Aids Coordinating Committee.
- Assess the impact of development programmes and projects in the region.
- Carry out any other duties assigned from time to time.

#### **To candidates:**

- **Applications must be accompanied by comprehensive curriculum vitae, testimonials and originally certified copies of educational qualifications, academic records/transcripts and other documents.**
- **All foreign qualifications must be accompanied by an evaluation of qualification by the Namibia Qualifications Authority (NQA).**
- **Applicants who only partially complete and /or do not sign application forms (latest revised) will be disqualified. Hence, applicants must fully complete the application form including Health Questionnaire. Where it is not applicable, applicant must indicate not applicable.**
- **Only shortlisted candidates will be considered and no personal documents will be returned.**

PSM CIRCULAR NO. A OF 2025. VACANCIES IN THE PUBLIC SERVICE, ADVERTISED 14 JANUARY 2025, CLOSING DATE 11 FEBRUARY 2025

- **NB: In terms of the Affirmative Action Act, Act 29 of 1998, women and people with disabilities who meet the advertised requirements are encouraged to apply.**

Applications must be addressed to:

**The Chief Regional Officer  
Erongo Regional Council  
Private Bag 5019  
SWAKOPMUND**

Or Hand deliver at:

**Erongo Regional Council  
Human Resources Division  
Acacia Building, Tobias Hainyeko Street  
Swakopmund**

**Enquiries:** Ms MJ Nicolao Tel: 064-410 5758 / Mr S Mubila Tel: 064 4105722

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